

# SALES ORDER

Customer no. SMITH

Order Nr. FORCE8  
 Date 10.05.2007  
 Customer phone 01234/5678-0  
 Customer fax 01234/5678-90  
 Operator Horst Klaes

Company  
 Richard Smith  
 SMITH WINDOWS LTD.  
 Trafalgar Street 423  
 London E-123456

Salesperson	Contact	Construction Site	Delivery Date
Emma Pingelig	234 3563 56356	Emma Pingelig Goldhausen	15.12.2006
Delivery address	Shipping method	Bank	
Emma Pingelig Nobelgasse 3, A-11122 Goldhausen	Lieferung frei Baustelle		

Dear Customer,

thank you very much for contacting our company as your future partner in windows & doors.  
 We invite you to take a little time to inform yourself about the main characteristics of our windows and especially of the services, we are delighted to offer to you.  
 Dear customer, please consider this offer just a a modest proposal for you and feel completely free to change it and choose between the different options offered.  
 Here's our window system for you:

## YOUR PRODUCT



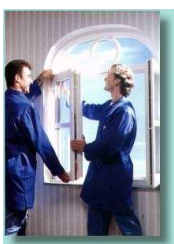
### The high quality system:

Sorts of wood available: *Fir, Pine, Spruce*  
 Extremely resistant, environmentally friendly varnishes to chose from: ~b Oak  
 Maple  
 White RAL 9016

### High quality manufacturing:

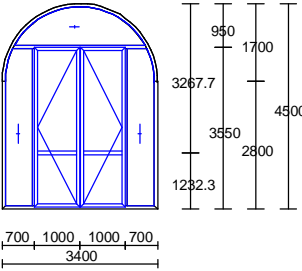
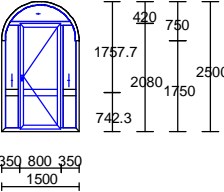
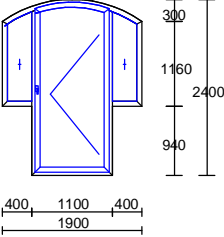
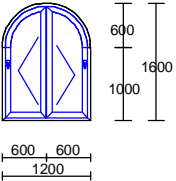
Thermal and acoustic insulation and protection against sunrays  
 Strong against atmospheric agents and limited maintenance necessary  
 Best material for the best window system on the market combined

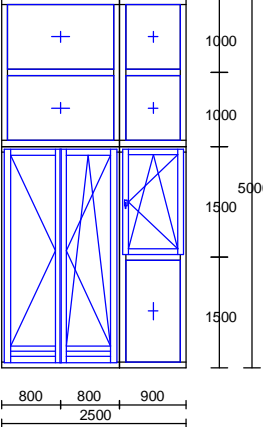
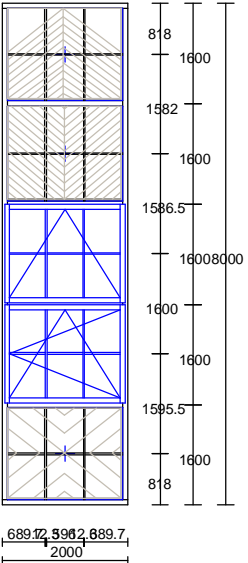
## WITH BEST SERVICE



### Our service includes:

Certified quality and environmental protection  
 Qualified counseling, installation and assistance  
 Installation works carried out by qualified personnel  
 Real partnership and high engagement for the future!

Item	Qty.	Description	Unit Pr.	Disc.	Price	Line Total
1	1 Stck	<b>N°sashes: 5</b> System : Veka Framesystem : b70 Sashsystem : fib, fib, f70, f70 fib Colour : White Gasket : Gasket on frame Glasstype : 5\\14\\5 K-1,1 Altdeutsch K bronze, 6\\12\\6 K-1,1 Altdeutsch K bronze, 4\\16\\4 K-1,1 Hardware : fib /, drs /, dls / Drainage : Outerdrainage Mass : 3400x4500	2.800,00		2.800,00	2.800,00
	2 Stck	• Handle: Roma classic	25,00		25,00	50,00
	1 Stck	• GLAZED	37,70		37,70	37,70
	1600 mm	• Threshold Type: Low profile	16,00		16,00	25.600,00
	2.00 Stck	• Opening inwards	28,00		28,00	56,00
	1.000 Stck	• Letter Box: Large Joiner Luxury	7,50		7,50	7,50
						<b>28.551,20</b>
1.	1 Stck	<b>Arched 1-sash-door 2 fix element</b> Farbe : weiß Beschlag : Fixfeld Drehflügelrechts Glasart : 4\\16\\4 K-1,1 Sprosse : glast., 60mm Mass : 1500x2500	1.900,00		1.900,00	1.900,00
	1.500 lfm	• Dauerlüfter auf Blendrahmen	1.450,00	50	725,00	1.087,50
						<b>2.987,50</b>
1..	1 Stck	<b>Lowered arch 1door element</b> Framecolor : white Beschlag : Fixfeld Drehflügelrechts Glasart : 4\\16\\4 K-1,1 Mass : 1900x2400	2.300,00		2.300,00	2.300,00
	1.900 lfm	• Dauerlüfter auf Blendrahmen	309,00	50	154,50	293,55
						<b>2.593,55</b>
1...	1 Stck	<b>Arched double-sash window</b> Colorframe : white Beschlag : Drehflügelrechts Drehflügellinks Glasart : 4\\16\\4 K-1,1 Mass : 1200x1600	980,00		980,00	980,00
	1.200 lfm	• Dauerlüfter auf Blendrahmen	309,00	50	154,50	185,40
						<b>1.165,40</b>

Item	Qty.	Description	Unit Pr.	Disc.	Price	Line Total
2	1 Stck	<b>EINGANGS-FASSADE</b> 1-tlg.Festverglasung1-tlg.Festverglasung1-tlg. Festverglasung1-tlg.Festverglasung2-flg.Balkontür (Stulp) 1-flg.Fenster1-tlg.Festverglasung Holzart :Meranti Anstrich :2xLas. Weiß Beschlag :Fixfeld Dreh links Stulp Dreh-Kipp rechts Stulp Dreh-Kipprechts Glasart :4\\16\\4 K-1,1 5\\14\\5 K-1,1 Kopplung : Elementverb.mit Profil C-C Flg.innen :Standard Flg.außen : BLR innen : Mass :2500x5000	5.980,00		5.980,00	5.980,00
	2.500 lfm	• Dauerlüfter auf Blendrahmen	309,00	50	154,50	386,25
						<b>6.366,25</b>
4	2 Stck	<b>Holzart : Meranti</b> Anstrich :2xLas. Weiß Beschlag :Fixfeld Kipp mit Olive links Dreh-Kipprechts Glasart :Paneel Glasal Paneel Kunststoff 5\\14\\5 K-1,1 Sprosse :beids. aufgekl. 24mm Flg.innen :Standard Flg.außen : BLR innen : Mass :2000x8000	4.800,00		4.800,00	9.600,00
	2.000 lfm	• Dauerlüfter auf Blendrahmen	309,00	50	154,50	618,00
						<b>10.218,00</b>
		Summe der Positionen				51.881,90
		Kundenrabatt		-10.00 %		-5.188,19
		Sonderabzug laut Vereinbarung				-547,67
		Lieferung frei Baustelle		0.25 %		115,37
		Summe netto				46.261,41
		MwSt.		16.00 %		7.401,83
		<b>Summe netto</b>				<b>£ 53.663,24</b>

**Payment:** in 10 Tagen, am 20.05.2007 erhalten Sie 2% Skonto: 52.589,98 €  
in 30 Tagen, am 09.06.2007, Nettobetrag 53.663,24 €UR fällig

**Shipment:** Lieferung frei Baustelle

Das Angebot hat eine Gültigkeit von 14 Tagen.

Gerne stehen wir jederzeit als Ihr Berater zur Verfügung, um Ihnen Details in unserem Angebot näher zu erklären und nach Bedarf noch besser an Ihre Wünsche anzupassen.

**Wir würden uns sehr darüber freuen, Ihr Fenster-Partner zu werden**

und verbleiben mit freundlichen Grüßen

Fa. \_\_\_\_\_



# TRADE CONTRACT

School Street Trading Estate, Hazel Grove, Stockport, Cheshire SK7 4RA  
 Telephone : 0161 483 1997 Fax : 0161 484 0192

Glazed / Unglazed : <b>Unglazed F</b>	Contract No : <b>FORCE8</b>
Frame Color : <b>Veka Matrix, White D</b>	

Name : <b>Company Richard Smith</b>	
Address : <b>Trafalgar Street 423</b> <b>London</b> <b>E-123456</b>	
Telephone No : <b>01234/5678-0</b>	
Fax No : <b>01234/5678-90</b>	
Mobile No : <b>+44 156 1258468</b>	

Adresdaten

Daten auf Terminbildschirm

Date Required : <b>15.12.2006</b>	Windows / Shaped Forms
Date of Order : <b>10.05.2007</b>	Collection / Delivery / Courier
Deposit recieved on : <b>2007.06.12</b>	Non payment of deposit will jeopardize delivery date
Delivery address (if different from above)	<b>PLEASE NOTE TO CONFIRM THIS AS AN ORDER THIS CONTRACT MUST BE SIGNED AND RETURNED TO FORCE 8 IMMEDIATELY AND PAYMENT MAED BY CREDIT CARD OR CHEQUE IF COURIER CONSIGNEMENT</b>

Nett :	<b>51.881,90</b>
VAT :	<b>7.401,83</b>
Total :	<b>53.663,24</b>
Deposit :	<b>5.600,00</b>
Balance :	<b>48.063,24 €</b>

Beträge, aus dem Summenbildschirm mit Berechnung der Anzahlung und Restbetrag

Signature .....

Date .....



Positionsliste - wird pro Position unterzeichnet.

# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int	<input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed	<input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 1	Description
	<p><b>N°sashes: 5</b></p> <p>System : Veka            Framesystem : b70            Sashsystem : fib, fib, f70, f70                              fib            Colour : White            Gasket : Gasket on frame            Glasstype :            5\14\5 K-1,1 Altdeutsch Kbronze, 6\12\6 K-1,1            Altdeutsch Kbronze, 4\16\4 K-1,1            Hardware : fib /, drs /, dls /            Drainage : Outer drainage            Mass : 3400x4500</p> <ul style="list-style-type: none"> <li>Handle: Roma classic</li> <li>GLAZED</li> <li>Threshold Type: Low profile</li> <li>Opening inwards</li> <li>Letter Box: Large Joiner Luxury</li> </ul>	
<div style="border: 1px solid red; padding: 5px; display: inline-block; margin: 10px;">Beschreibung + Zubehörartikel (groß) <span style="color: red;">↗</span></div> <div style="border: 1px solid red; padding: 5px; display: inline-block; margin: 10px; margin-left: 200px;">1 Seite pro Position mit großer Skizze <span style="color: red;">↖</span></div>		

	Open IN <input type="checkbox"/>	OUT <input type="checkbox"/>	
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**Notes: 1° line of notes for each item. xy**

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All dimension include Cills.

Customers Sign .....

Date .....



# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int	<input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed	<input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 1.	Description
		<p><b>Arched 1-sash-door 2 fix element</b></p> <p>Farbe : weiß            Beschlag : Fixfeld Drehflügelrechts            Glasart : 4\16\4 K-1,1            Sprosse : glast., 60mm            Mass : 1500x2500</p> <ul style="list-style-type: none"> <li>• Dauerlüfter auf Blendrahmen</li> </ul>

Open <input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/>
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**Notes:**  
-

All dimension include Cills.

Customers Sign .....

Date .....



# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int <input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed <input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 1..	Description
		<p><b>Lowered arch 1door element</b></p> <p>Framecolor : white          Beschlag : Fixfeld                            Drehflügel rechts          Glasart : 4\16\4 K-1,1          Mass : 1900x2400</p> <ul style="list-style-type: none"> <li>• Dauerlüfter auf Blendrahmen</li> </ul>

Open <input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/>
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**Notes:**  
 -

All dimension include Cills.

Customers Sign .....

Date .....





# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int <input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed <input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 1...	Description
		<p><b>Arched double-sash window</b></p> <p>Colorframe : white          Beschlag : Drehflügelrechts                        Drehflügellinks          Glasart : 4\16\4 K-1,1          Mass : 1200x1600</p> <ul style="list-style-type: none"> <li>• Dauerlüfter auf Blendrahmen</li> </ul>

Open IN <input type="checkbox"/> OUT <input type="checkbox"/>
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**Notes:**  
 -

All dimension include Cills.

Customers Sign .....

Date .....



# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int	<input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed	<input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 2	Description
		<p><b>fib EINGANGS-FASSADE</b></p> <p>1-tlg.Festverglasung1-tlg.Festverglasung1-tlg.Festverglasung1-tlg.Festverglasung2-flg.Balkontür (Stulp) 1-flg. Fenster 1-tlg.Festverglasung</p> <p>Holzart :Meranti Anstrich :2xLas. Weiß Beschlag :Fixfeld Dreh links Stulp Dreh-Kipp rechts Stulp Dreh-Kipp rechts</p> <p>Glasart :4\16\4 K-1,1 5\14\5 K-1,1</p> <p>Kopplung : Elementverb.mit Profil C-C Flg.innen :Standard Flg.außen : BLR innen : Mass :2500x5000</p> <p>• Dauerlüfter auf Blendrahmen</p>

Open IN <input type="checkbox"/> OUT <input type="checkbox"/>
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**Notes:**  
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All dimension include Cills.

Customers Sign .....

Date .....



# EXTERNAL VIEW

Name Richard Smith Contract No. FORCE8 Ref. Company

Delivery: 15.12.2006	<input type="checkbox"/> Int	<input type="checkbox"/> Ext Glazed	Template Req YES / NO
Open <input type="checkbox"/> IN <input type="checkbox"/> OUT	<input type="checkbox"/> Glazed	<input type="checkbox"/> Unglazed	Template Rec on / /

Illustration	Position n°: 4	Description
		<p><b>Holzart : Meranti</b></p> <p>Anstrich : 2xLas. Weiß            Beschlag : Fixfeld                              Kipp mit Olive links                              Dreh-Kipp rechts</p> <p>Glasart : Paneel Glasal                      PaneelKunststoff                      5\14\5 K-1,1</p> <p>Sprosse : beids. aufgekl. 24mm            Flg.innen : Standard            Flg.außen :            BLR innen :            Mass : 2000x8000</p> <p>• Dauerlüfter auf Blendrahmen</p>

Open <input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/>
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**Notes:**  
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All dimension include Cills.

Customers Sign .....

Date .....



## PRO-FORMA INVOICE

**Customer Address :** Company Richard Smith

Trafalgar Street 423

London E-123456

**Order No.** FORCE8

**Courier Dispatch :**  Yes / No

**Payment on order :**  Yes / No

\*\*\*\* Please note Force 8 will not commence fabrication of your frames until payment has been made \*\*\*\*

**Item Description :**

	Standard	Arched	Shaped	Raked	Circle
Windows					
Doors					
French Doors					
Tilt & Turn					
Tilt & Slide Patio					

Nett :	51.881,90
VAT :	7.401,83
Total :	53.663,24
Less Deposit :	5.600,00
Balance :	48.063,24 €

Berechnung:  
- Summenbildschirm  
- Abzug Anzahlung  
- Restsumme

Visa Details \_\_\_\_\_ Exp. Date \_\_\_\_\_

Security code (Last 3 digits) \_\_\_\_\_ Postcode \_\_\_\_\_

1stlineofaddress \_\_\_\_\_

Zahlungsdaten VISA anzugeben vom Kunden